



**CITY OF SALEM, MASSACHUSETTS**

Kimberley Driscoll  
Mayor

**2015 City of Salem Parking Garage Reserved Space Application**

Completed application must be submitted to the Collector's Office, 93 Washington Street Salem MA 01970, no later than 4:00 p.m. on Wednesday, August 19, 2015. Only one application per person will be accepted and only one space will be available per application. Incomplete applications will not be accepted.

If more than 40 applications are received for spaces in the Museum Place garage or more than 10 applications are received for spaces in the South Harbor garage, a lottery will be held to randomly draw the successful applicants for those garages. If necessary, the lottery will take place on Thursday, August 20, 2015, noon, in the City Council Chambers, 93 Washington Street, Salem.

Successful applicants must make payment by cash, money order, or bank check by 4:00 p.m., Monday, August 31 or their permit will be offered to the next drawn name. Garage spaces are \$1,500 per year per space in both garages. If no lottery is held, but payment is not made by the required date, the space and permit will be made available for any other applicant.

Successful applicants will be required to sign a legal waiver acknowledging the regulations of the program, prior to receiving their reserved space hang tag. Vehicles parked in the reserved space without the appropriate hang tag will be towed at the vehicle owner's expense. Commercial use of the reserved space, including subleasing or renting the space or using it for a commercial purpose, shall be grounds for revocation of the permit. Should necessary garage maintenance or construction make the reserved space inaccessible at any point, the hang tag shall allow for access to and from the same garage, but shall not guarantee any other specific parking space in the garage. If you are required to buy a garage pass as part of a deed or other legal document, the reserved space permit and hang tag will replace the non-reserved garage pass for the period that the reserve space program is in effect.

Permits and hang tags are good through August 31, 2016, at which point they will expire.

*Please print legibly and return to the Collector's Office, 93 Washington Street, Salem MA 01970 before 4:00 p.m., August 19:*

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE NUMBER (required): \_\_\_\_\_

EMAIL (optional): \_\_\_\_\_

Are you currently required to purchase a garage pass based on your deed? YES:  NO:

Which garage are you applying for a space within? (Select only one.) Museum Place:  South Harbor: